

## 2025 Face to Face Training Calendar

| BOOK ONLINE   | Duration        | BRISBANE      | MELBOURNE                      | NORTH SYDNEY                   | WEST SYDNEY   | ADELAIDE      | << Member<br>Price | Non-<br>member<br>Price |
|---|-----------------|---------------|--------------------------------|--------------------------------|---------------|---------------|--------------------|-------------------------|
| EMPLOYEE RELATIONS  |                 |               |                                |                                |               |               |                    |                         |
| Disciplinary Action for Poor Performance and Miscond              | duct 1 day      |               | 2 Apr                          | 9 Apr                          |               |               | \$495              | \$550                   |
| How to Implement Competency Standards                             | 1 day           |               | <u>14 May</u>                  | <u>22 May</u>                  |               |               | \$495              | \$550                   |
| Investigating Bullying, Harassment and Misconduct<br>Complaints   | 1 day           |               | <u>3 Jun</u>                   | <u>3 Jun</u>                   |               |               | \$495              | \$550                   |
| WORKERS' COMPENSAT  | TON             |               |                                |                                |               |               |                    |                         |
| Return to Work Coordinators                                       | 1 day           |               | <u>27 Feb</u><br><u>18 Jun</u> | <u>18 Mar</u>                  |               |               | \$495              | \$550                   |
| Multi State – All you need to know about Workers'<br>Compensation | 1 day           | 4 Mar         | <u>11 Mar</u>                  | <u>19 Feb</u>                  |               |               | \$495              | \$550                   |
| SAFETY PERFORMANCE  | IMPROVEMENT     |               |                                |                                |               |               |                    |                         |
| Safety Training for Managers and Supervisors                      | 1 day           |               | <u>30 Apr</u>                  |                                |               |               | \$495              | \$550                   |
| Achieving Due Diligence Under Safety Laws                         | Half Day        | 7 May         | <u>13 May</u>                  | <u>16 May</u>                  |               |               | \$330              | \$365                   |
| MANAGEMENT AND LEA  | ADERSHIP SKILLS |               |                                |                                |               |               |                    |                         |
| Apprentice Supervisor Program                                     | 1 day           | <u>15 May</u> | <u>29 Apr</u>                  | <u>29 Apr</u>                  |               |               | \$495              | \$550                   |
| Leadership Skills for Managers and Supervisors                    | 2 days          | 25 and 26 Mar | 25 and 26 Feb<br>10 and 11 Jun | 26 and 27 Feb<br>11 and 12 Jun |               | 18 and 19 Mar | \$900              | \$1000                  |
| Introduction to Supervision                                       | 1 day           | <u>1 Apr</u>  | <u>18 Mar</u><br><u>5 Jun</u>  | <u>5 Mar</u><br><u>17 Jun</u>  |               | 20 Mar        | \$495              | \$550                   |
| Managing Conflict   | 1 day           | <u>27 May</u> | <u>17 Jun</u>                  | <u>15 May</u>                  |               |               | \$495              | \$550                   |
| Thinking Out of The Box   | Half Day        | <u>20 Mar</u> |                                |                                |               |               | \$330              | \$365                   |
| Cyber Security  |                 |               |                                |                                |               |               |                    |                         |
| Implementing the Essential Eight                                  | 1 day           |               | <u>14 Mar</u><br><u>19 Sep</u> |                                | <u>18 Jun</u> |               | \$495              | \$550                   |
| Cyber Security for IT Teams                                       | 1 Day           |               | 28 Mar<br>3 Sep                |                                |               |               | \$495              | \$550                   |
| Cyber Incident Response Planning                                  | Half Day        |               | <u>19 Mar</u><br>16 May        |                                | 22 Aug        |               | \$330              | \$365                   |

